

**Complete Bank Account Details, including the 24-digit IBAN for making Payment of  
Cash Dividends Electronically and instantly  
(Mandatory Requirements as per the Companies Act, 2017)**

Dear Shareholder,

Please refer to the provisions of Section 242 of the Companies Act, 2017, any dividend payable in cash shall only be paid through electronic mode directly into the bank accounts of entitled shareholder as designated by them. Further the SECP (Securities & Exchange Commission of Pakistan) through its letter No CL/CSD/Misc/2014-30 dated March 19, 2021 (Copy attached) requested from all listed companies to pursue with their respective members/shareholders for providing their IBAN as soon as possible.

Based on the above, you are requested to please provide the following information.

<b><u>Details of Shareholder</u></b>																																															
Name of shareholder																																															
Folio No.																																															
CNIC No.																																															
Cell Number & Landline number of shareholder																																															
Email Address (mandatory)																																															
<b><u>Details of Bank Account</u></b>																																															
Title of Bank Account																																															
International Bank Account Number (IBAN) "Mandatory"	<table border="1"> <tr> <td>P</td><td>K</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td colspan="22"></td> <td align="right">(24 Digits)</td> </tr> </table> <p>(Kindly provide your accurate IBAN number after consulting with your respective bank / branch since in case of any error or omission in given IBAN, the company will not be held responsible in any manner for any loss or delay in your cash dividend payment.)</p>	P	K																																												(24 Digits)
P	K																																														
																						(24 Digits)																									
Bank's Name																																															
Branch name & address																																															
It is stated that the above-mentioned information is correct and in case of any change therein, I/We will immediately intimate Participant / Share Registrar accordingly.																																															
<hr/> <b>Signature of shareholder</b>																																															

You are requested to kindly send us this letter immediately duly filled in and signed by you along with legible photocopy of your valid CNIC and Bank Maintenance Certificate at the following address:

**CDC Share Registrar Services Limited,  
CDC House, 99-B, Block B, S.M.C.H.S,  
Main Shahrah-e-Faisal,  
Karachi. 74400,  
Pakistan.  
Tel (092) 0800-23275 and  
email: [info@cdcsrsl.com](mailto:info@cdcsrsl.com).**

Regards,

**Indus Motor Company Limited  
Company Secretary**

**Note:** This letter is being computer generated and does not required any signature.



SECP

File No. CL/CSD/Misc/ 2014-30

March 19, 2021

**Chief Executive Officer(s)**  
All the Companies Listed at PSX  
Through PUCARS

**Subject: Follow-up with the Share-holders for Providing International Bank Account Number (IBAN) for Making Payment of Cash Dividends Electronically & Instantly.**

Dear Sir,

Please refer to this office notification S.R.O. 421(I)/2018 dated April 02, 2018 (Copy attached) requiring members / shareholders of all the listed companies to provide their International Bank Account Number (IBAN) to their companies enabling the companies to credit the cash dividend, if any, through electronic transfer directly into the shareholder's IBAN. The IBANs were required to be provided within 45-days of the date of the above referred notification i.e. by May 18, 2018.

2. A recently conducted study revealed that IBAN has been provided by just 43% of the shareholders. Cash dividend of the members who have not provided IBAN, is withheld by the companies under clause (ii) of regulation 6 of the Companies (Distribution of Dividends) Regulations, 2017 (the Regulations) and being piled-up with the companies.

3. In order to ensure instant payment of cash dividend, all the listed companies are requested to pursue with their respective members/ shareholders for providing their IBANs as soon as possible. The listed companies are also requested to continue this follow-up exercise till IBANs of all the shareholders / members are obtained.

Kind Regards

Imran Saif  
Deputy Director  
Corporate Supervision- Department

C.C:

- i. Chief Executive Officer – Pakistan Stock Exchange Limited, Karachi.
- ii. Chief Executives Officers – All Share Registrar(s)

iii. Office Copy

SECURITIES AND EXCHANGE  
COMMISSION OF PAKISTAN  
NIC Building, 63 Jinnah Avenue,  
Islamabad, Pakistan



GOVERNMENT OF PAKISTAN  
SECURITIES AND EXCHANGE COMMISSION OF PAKISTAN

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Islamabad, the 2<sup>nd</sup> April, 2018

**NOTIFICATION**

**S.R.O. 421 (I)/2018.**- In exercise of the powers conferred by section 510 of the Companies Act, 2017 (XIX of 2017) read with sub-regulation (7) of regulation 4 of the Companies (Distribution of Dividends) Regulations, 2017, notified vide S.R.O.1145(I)/2017, dated November 6, 2017, the Securities and Exchange Commission of Pakistan is pleased to specify a time period of forty-five days from the date of this notification for the shareholders of a listed company to provide valid information, as required under the aforesaid sub-regulation, to complete arrangements for making payment of cash dividends through electronic mode.

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[File No.: CSD/ED/MISC-I/2016 - 111]

  
( Bilal Rasul )  
Secretary to the Commission